

2021 Mass Intention Instructions

"The Holy Mass is the most precious Gift one may offer"

1. A Mass can be offered for an intention (peace, special, vocations) or for anyone, living or deceased (Catholic or non-Catholic). We are not allowed to schedule a Mass beyond the given calendar year, however you should turn in your request now. Requests are on a first come availability basis. The Mass stipend in this diocese is \$10 per Mass Intention (not necessary for those unable). The stipend is used to supplement the income of the priest offering your Mass.
2. You may use cash or pay by check. Make checks payable to St. Mary's Church and include the words "For Masses" or something similar in the memo line. You may mail your form to St. Mary's Church, 414 Madison St., Decatur, IN 46733; or put it in an envelope marked "Mass Intentions" and drop it in the Sunday collection basket.
3. There is limited availability of Saturday night and Sunday morning Masses. Specific dates and times for a Saturday night or Sunday morning Mass are limited to two weekends per household each year. Masses during the week are more available. One need not be present at the Mass you requested. If we can schedule some of your Masses at random, they are much more likely to be offered in the near future.
4. Your Mass intention date may be moved: Even though a Mass may have been scheduled, due to responsibilities of the parish priest(s) such as illness, meetings, vacation, retreat etc., Mass Intentions may be moved to another day or time during the given year.
5. Your Mass request may be said elsewhere. If you ask for a large number of Masses (more than 10), these Mass Intentions might be sent to the Chancery to be used by retired priests, other parishes or missionary priests.
6. If you wish to offer a Mass Intention, read over the above notes and fill out the special "Mass Intention Form" on the other side of the sheet.

(OVER)

For office use:

Date received: _____

Liturgical Desk Diary

Calendar Creator

Excel Mass Ledger

Stipend(s) Fulfilled

2021 Mass Intention Requests

My name: _____

Address: _____

Phone(s): _____

E-mail: _____

My request(s):

1. Mass for: _____
 Living Deceased

Date requested: _____ Time: _____

2. Mass for: _____
 Living Deceased

Date requested: _____ Time: _____

I have read the information on the other side of this sheet and understand that every effort will be made to schedule these Masses on or near my requested days and times, subject to availability and the discretion of the pastor and parish secretary. I also understand that Mass requests are accepted on a first-come, first-served basis.

Other Masses I would like to have offered if possible:

Space below for office use:
